

aes22

International **Evaluation** Conference

INFORMATION FOR APPLICANTS

Conference support grants for emerging Indigenous evaluators

'The conference was a great opportunity for us to share some insights into our lives and communities we live in, describe the ways we have been involved in evaluation and the benefits of this involvement. We all learnt how to present professionally and confidently [...].'

Tiwi Islands/Palmerston Communities for Children team, Australia

Conference workshops 28 & 29 August
Conference 30 August–1 September
Adelaide | Australia

The AES is pleased to invite applications from emerging Indigenous evaluators from across the Australasian and Pacific region for support to participate in the 2022 AES Annual International Conference in Adelaide, Australia.

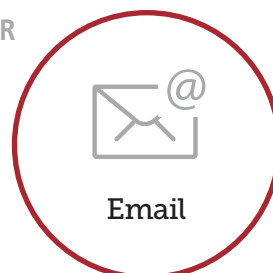
Full conference details are available at conference2022.aes.asn.au

Apply by COB Monday 13 June 2022, no exceptions

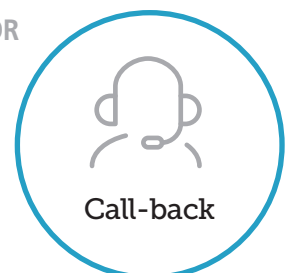
Easy and supported application process →



OR



OR



Application information

APPLY BY:

COB Monday 13 June 2022
no exceptions

Enquiries – AES Office | Email: aes@aes.asn.au

1. Purpose of the grants

The Conference Support Grants support Indigenous evaluators living and working in the region consisting of Australia, New Zealand, Papua New Guinea, and neighbouring islands in the Pacific Ocean to participate in strengthening the knowledge base of the evaluation sector and to further develop their own capacities in evaluation with Indigenous people and communities. The grants are designed to support attendance at, and contribution to the AES conference.

2. Benefits of the grants to Indigenous evaluators

Over the years these grants have enabled several emerging Indigenous evaluators from Australasia to further develop their evaluation skills and knowledge and their professional networks through actively participating in the annual AES conference. We have received very positive feedback ([→ AES website](#)) on the benefits and opportunities that these grants have provided to recipients over the past five years.

3. Scope of the grants

- The grants will cover registration for the conference and conference workshops.
- Up to \$2000 may be available to contribute to travel and accommodation expenses.

4. Who should apply?

Applications are welcomed from emerging Indigenous evaluators who are:

- community-based evaluators with little, or no formal, or academic training
- community leaders or other community members who have been involved in evaluation or participatory action research projects and have something to share, or who want to know more about evaluation
- postgraduate students who wish to develop a career in evaluation
- professionals who have recently started working in, or about to start working, in evaluation and wish to share their experience and gain further understanding and skills in a supportive conference environment.

5. How to apply

There are three options to complete your application, by no later than COB Monday 13 June 2022: *Online*; or *Email (PDF form)*; or *Over the phone (Request a call-back)*. See page 4 for detailed instructions.

6. Eligibility requirements

Applicants must demonstrate an interest in, and commitment to, working in the area of ethically and methodologically sound, and culturally appropriate Indigenous evaluation, be either currently involved in evaluation activity or wish to be in the future and demonstrate an interest in strengthening their own evaluation capacity and contribute to the wider development of Indigenous people, organisations and communities. The AES particularly encourages emerging evaluators from rural, remote and isolated communities to apply.

Applications will be considered from emerging evaluators from the following groups:

- Aboriginal and Torres Strait Islander peoples living in Australia
- Māori living in Aotearoa/New Zealand
- Pacific Island peoples (including those living in Aotearoa/New Zealand)¹
- Native East Timorese people.

At least one grant will be reserved for an Aboriginal or Torres Strait Islander evaluator who meets the assessment criteria.

Please note that:

- Applications can only be accepted from individuals. Applications from groups will not be considered.
- Applications without contact details for two referees will not be assessed (see point 8 below).
- Late applications will be declined without review and extensions on the application deadline will not be granted. Applications must be received by COB 13 June 2022.

7. Assessment criteria and process

The Conference Support Grants selection panel² will review and assess all applications. Selection will be based on the information provided in the application form, the

selection criteria as approved by the Board and endorsement as demonstrated in the application form and by applicant's referees.

Assessment criteria are detailed on page 3.

The panel reserves the right to request additional information, where it deems this necessary. The panel decision is final. Feedback will be provided to unsuccessful applicants.

8. What endorsement is needed?

Applicants need to provide two referees contact details, including email and contact number for endorsement in supporting the application and outlining the benefits to the applicant of attending the conference.

Note: Applications without two referee details for endorsement will not be assessed.

Referees should be someone who has worked alongside or supervised the work of the applicant in the field of evaluation, or is supervising their postgraduate student work in evaluation and can verify the benefits of attending the conference.

9. Application deadline

Applications must be received by COB Monday 13 June 2022 – **no exceptions**.

10. Application management process

The application process will be managed through the AES Office.

All applications will be acknowledged within three working days via email. Please contact us if you have not received a reply.

Applicants will be notified during the first week of July 2022 and not before. This timing will allow applicants to make travel arrangements.

All applicants will be notified of the outcome of their application in writing. Personal feedback will be available if requested.

¹ Major countries in the Pacific Island category include: Fiji, French Polynesia, Kiribati, New Caledonia, Papua New Guinea, Solomon Islands, Tonga, Vanuatu and Western Samoa. For a full list of countries see http://en.wikipedia.org/wiki/Pacific_Islands#List_of_islands

² The selection panel is comprised of AES members with experience in Indigenous evaluation, including past grants recipients. Membership on the panel is endorsed by the AES Board.

Assessment criteria

There are eight criteria that are used to assess applications for AES Conference Support Grants for 2022. The description of criteria below offers guidance in regards to the considerations of the panel when scoring applications. Applications are scored based on the degree to which their application satisfies the criteria. *Note: Applications that are recommended for funding must receive a minimum required score.*

NOTE: Criteria 3, 4 and 8 are given double the weight of the other criteria.

Criteria 1

Has the applicant previously received a conference support grant from the AES?

Preference will be given to applicants who have not previously received a conference support grant from the AES. However, previous AES conference grant recipients are eligible to apply in 2022.

Criteria 2

How well has the applicant demonstrated that attending the conference would be a financial burden or that they have been unable to obtain funding from elsewhere?

Preference will be given to applicants who can demonstrate that attending the conference would be a financial burden to them or that they have been unable to obtain funding from elsewhere: e.g. they are employed by an organisation which is unable to fund all or part of their costs (such as a small NGO) or they work as an independent evaluator. Limited support may be available to contribute to travel and accommodation costs, but generally it is expected that applicants can meet these costs.

Criteria 3

How well has the applicant demonstrated their interest in and commitment to the field of Indigenous evaluation?

Note: Criteria 3, 4 and 8 are given double the weight of the other criteria.

Preference will be given to applicants who clearly demonstrate their interest in and commitment to the field of Indigenous evaluation with at least some experience in or knowledge of evaluation, including evaluation conducted as part of participatory action research projects. They should be able to show evidence of having taken an active role in designing or conducting evaluations with Indigenous people and have done some formal or informal training in evaluation.

Criteria 4

How well has the applicant demonstrated that attending the conference will enhance and support their capacity development in evaluation? Note: Criteria 3, 4 and 8 are given double the weight of the other criteria.

The application clearly set out their capacity development goals, and has demonstrated what further capacity development they need and very clearly demonstrates how they will use the knowledge, skills and experience gained from the conference.

Criteria 5

How well has the applicant demonstrated a commitment to Indigenous evaluation capacity building?

The applicant clearly demonstrates their interest in, and commitment to working in the area of ethically and methodologically sound, and culturally appropriate Indigenous evaluation. They very clearly demonstrate how they will contribute to the wider development of Indigenous people, organisations and communities.

Criteria 6

How would you rate the applicant's ability to share their conference experience and knowledge with others?

The applicant is very well placed to share their learnings from the conference with others in their organisation or community. They provide a clear plan for knowledge-translation activities, such as conducting evaluation-related workshops on their return from the conference, and demonstrate the ability to interpret what they have learned in a way that is useful to the community or their organisation.

Criteria 7

How would you rate the applicant's proposed level of involvement in the conference?

The applicant states that they aim to actively participate in the conference in various tangible ways: e.g., they aim to actively participate in various workshops and discussions, they aim to share knowledge and experiences about their evaluation activities with other delegates, and to network with other delegates. A higher score will be given to applicants who are presenting or co-presenting a paper, poster or other type of conference presentation.

Criteria 8

How well has community, organisational or professional support for the application been demonstrated? Note: Criteria 3, 4 and 8 are given double the weight of the other criteria.

Nominated referees express strong support for the applicant in the field of evaluation and state that the applicant has some previous experience, achievements, knowledge or skills in evaluation and strong interest in and commitment to working in the area of sound, culturally appropriate Indigenous evaluation. The referee is someone who has worked alongside or supervised the applicant's work in the field of evaluation, or who is supervising their academic studies in evaluation and can verify the benefits of attending the conference to the applicant and to the wider development of Indigenous people, organisations and communities.

'The atmosphere was very welcoming and the committee members very friendly. I would encourage those who are new to evaluation and have a particular interest in working with indigenous communities to apply for this grant. It was a very informative conference and well organised.'

Mili Burnette, Health Services Research Centre, Victoria University of Wellington, NZ

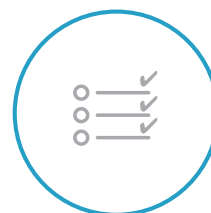
How to apply

APPLY BY:
COB Monday 13 June 2022
no exceptions

01

CHECK ELIGIBILITY AND REQUIREMENTS

Read this application information and ensure that you are **eligible** to apply and are able to fulfill the **requirements of the grant**.



02

SECURE YOUR REFEREES

Identify **two referees** who are happy to provide their details, including email and contact phone number, so we can contact them as endorsement of your attendance.

See point 7 on page 2



03

SUBMIT YOUR APPLICATION

ONLINE

Complete the online application form, including the contact details of two referees, by COB Monday 13 June 2022

→ [Go to online form](#)



Online

OR

or PDF/EMAIL

→ [Download the PDF form](#)

Complete the PDF application form, including the contact details of two referees.

Print and sign the form.

Scan and return it to aes@aes.asn.au by COB 13 June 2022
[Subject: AES 2022 Conference Support Grant Application – Your name]



Email

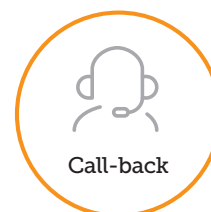
OR

or OVER THE PHONE – REQUEST A CALL-BACK

Request we call you back by sending an email to aes@aes.asn.au with:

- your name
- contact phone number
- the details of your two referees, including email and contact phone number

This email is to be received by the AES Office no later than COB Monday 13 June 2022. We will arrange to call you so that you can answer the questions contained in the application form over the phone.



Call-back

Need assistance with preparing your application?

If you have any questions or need assistance completing the online or PDF form please email aes@aes.asn.au by 13 May 2022.